



C.E. Dingle Elementary School

School Site Council (SSC) Agenda/Minutes November

Meeting Date Fecha de la Reunión: November 7, 2023	Meeting Location Ubicación de la Reunión: Dingle's Library
Starting Time Hora de Inicio: 5:04 PM	Ending Time Tiempo de Finalización: 6:38 PM

Participants: Elected SSC Council Members. All staff, parents and members of the public are invited. Participantes: Miembros electos del Consejo del SSC. Todo el personal, padres y miembros del público están invitados.

Item/Time Limit Artículo / Límite de Tiempo	Actions Requested Acciones Solicitadas	Person Responsible Persona Responsable	Comments/Parent Advice Comentarios / Consejos de los Padres
1. Call to Order /llamar al orden (1 minute)	None	Chair	By Laura Valencia at 5:04 PM.
2. Roll Call/ Acto de tomar lista (1 minute)	None	Secretary	SCC Member Attendees: Laura Valencia (present), Sarah Monley (present), Tito De La Torre (present), Andrea Nolasco (present), Faustino Ruiz (absent), Brenda Rojas (present), Irene Difuntorum (absent), Marisa Garcia (present), Juana Hernandez (ELAC present), Adriana Garcia (ELAC President/Rep.--absent)

AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE/ LA AGENDA DEBE SER PUBLICADA 72 HORAS ANTES DE LA FECHA DE LA REUNIÓN

			Community members in attendance: Lon Springer LCAP Committee--Sarah Monley volunteers to be representative for our site.
3. Additions/Changes to Agenda / Cambios adicionales a la agenda (1 min.)		Chair	N/A
4. Reading and Approval of Minutes/ Lectura y Aprobación de los Minutos (5 min.)	October Meeting Minutes		Correction to October Meeting notes--correct Juana Ruiz to Juana Hernandez. Motion 1: Marisa Garcia Motion 2: Sarah Monley Approval: Unanimous Approval of minutes-- Motion 1: Irene Difuntorium Motion 2: Juana Hernandez Approval: Unanimous
5. Reports of Officers/Committees/ Informes de Oficiales / Comités (10 min.)	*Not Applicable	Chair	N/A
6. Public Comment/ Comentario Público (5 min.)	*Not Applicable	Chair	Public Comment emailed by Beja Springer on 11/4/2023 read by Marisa Garcia: Discussion Questions Re: Dingle's SPSA Monitoring Tool 11/4/2023 Written For: Dingle School Site Council Written By: Beja Springer 2023-2024 President Dingle "Community" PTA Former Chair, Dingle School Site Council

		<p>Member, Dingle PTA’s Educational Leadership Committee Dingle Parent</p> <p>Purpose: The goal of these questions is to clarify what the Dingle School Site Council needs for monitoring the Dingle SPSA and then request monitoring support from the WJUSD Board of Trustees as decided.</p> <p>Background: One WJUSD Board of Trustee recently stated that Dingle’s academic performance is in a “crisis.” We agree. Monitoring Dingle’s SPSA is part of the process to improve performance. Watch this video for complete feedback and suggestions on Dingle’s SPSA Monitoring Tool.</p> <p>Suggested Discussion Questions:</p> <ol style="list-style-type: none"> 1. Questions about the data used to create the 2023-2024 SPSA: <ol style="list-style-type: none"> a. Who selected the rubrics or surveys? b. Do the rubrics or surveys contain your expectations of Dingle’s instruction, culture, and operations practices? c. Who completed the rubrics or surveys (teachers, principal, outside educators, etc.)? Did it include walkthroughs and observations? d. Which rubrics or surveys were most important/useful to you regarding improving Dingle’s academic performance? e. Can you send copies of all rubrics or surveys to the Dingle SSC? 2. Questions about measures to monitor the SPSA: <ol style="list-style-type: none"> a. What 5 to 10 measures that, if improved, are expected to produce the most
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		<p>growth in academic performance? b. How do those measures map to the activities in the SPSA?</p> <p>3. Questions about data collected for monitoring the SPSA: a. Will you describe the data collected (what data, frequency, who, and how) for those high-effect measures just discussed? b. If you collect data through a form(s), will you send copies to the SSC? c. How is the data stored? In Excel, a Google Form, database, other?</p> <p>4. Questions for each School Site Council member to understand their monitoring needs: a. Can each member of the School Site Council describe how much training (books, courses, projects, videos, etc.) they've had learning about high performing schools that serve a high percentage of socio-economically disadvantaged students like Dingle? b. Can each member of the Dingle School Site Council briefly describe their ideal report formats for monitoring change, budgets, and tasks?</p> <p>5. Questions about staff's ability and availability to produce the reporting: a. Can staff describe, generally, their ability (skills/know-how) to produce the SPSA monitoring reports as discussed in this conversation? b. Can staff describe, generally, their availability (time) to produce the SPSA monitoring reports as discussed in this conversation? c. What resources or changes does Principal Valencia need to create the SPSA monitoring reports that the Dingle School Site Council needs?</p>
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			d. What actions (motions, decisions, appeals to the WJUSD BOT, etc.) would the Dingle School Site Council like to pursue as a result of this discussion?
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***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person. * Bajo la Ley de Reuniones Abiertas, ninguna acción relacionada con comentarios públicos puede ser objeto de acciones en la reunión. Los problemas planteados en la reunión pueden programarse para otra reunión del SSC, según lo apruebe el consejo. El comentario público se limita generalmente a dos minutos por persona.**

7. Unfinished Business <u>Asunto Inconcluso</u> (0 min.)	*Not Applicable	Principal	
8. New Business <u>Nuevos Negocios</u> (45 min.) <ul style="list-style-type: none"> ● Review and approve <u>Family Engagement Policy</u> ● Review and approve <u>School Parent Compact</u> ● Monitor and Review school plan implementation using <u>SPSA Monitoring Tool</u> 		Chair/Principal	Two documents that need approval by SCC. Every Student succeed act calls for these documents to be in place-- Parent and Family and Engagement Policy. With our EL numbers, we need to have an ELAC committee that meets once a month with a set agenda. The purpose of this committee is to inform and educate. Mainly spanish speaking families, and this year have 2 families that are not spanish speaking. Also have PTA. They have monthly meetings. Also have an active SCC council. All of these parts are musts, but also have things like monthly coffee time with the principal, and parent volunteers in the classroom. Also have a career day where parents are encouraged to participate. Additionally, we have a survey that goes out to families, 2 times per year with collaboration with PTA. Another obligation, as a Title 1 need to do a presentation and need to make this public. This was held on August 29th, at Back to School Night. This presentation is posted on our website. It talks about SCC and has school data so parents are informed of how the school year ended.

Date Posted:

			<p>This document also shares how feedback is collected from parents. The next section focuses on how we make information accessible to families, and keeping up with websites, etc. Our CAFE specialist is helping out with this. The district has adopted a new platform, and at times can be difficult to just focus on our site specific information. Principal Valencia does weekly updates to Parent Square and with a quick phone call. ELAC and SCC agendas are posted at 72 hours. The SCC minutes will be posted next to board meeting notes. The CAFE specialist and in collaboration with PTA, there will be a mobile cart (purchased with PTA funds) to support families with data confirmation process. Much of this information is also in Title 1 presentation with the exception of parent conferences 2 times per year.</p> <p>On the other side of the document, there is a list of programs that are available for families. Space for questions about the document is opened.</p> <p>Andrea Nolasco asks if there can be a save the date so that parents know what is going on in the school, a type of syllabus for parents. A big picture kind of document, even if it is just a paper copy as a reminder. Getting more information and what it means to be involved. Who the PTA members are, and how you can contact them. So that community members can recognize who is involved, and so that parents can connect.</p> <p>Sarah Monley suggests can have the pictures and put an ask me about heading, or even what language/s the person speaks. Also says that perhaps there is a save the date in september for parents to know about school events.</p> <p>Sarah Monley asks if in place of parent helpers, we had the same expectation of what is expected of parents. So that everyone agrees on what we are using for example Parent Square. Laura Valencia says that this can be set in place. Sarah Monley asks if on Friday they can get a message of what projects are coming up the following week. As a parent she can help prepare her child for the following week. Utilize parent teacher conferences in the future about what the goal is for parent teacher conferences. Maybe as part of the parent engagement in the news letter having what is expected from parents. Sarah</p>
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			<p>Monley asks if the time can be standardized. Irene Difuntorum says that perhaps a list of questions that parents can ask would be helpful. Sarah Monley feels that consistency in conferences. Andrea Nolasco adds that setting an expectation could include surveys that might help figure out how we can help the families that are struggling, or maybe just getting feedback from parents at parent conferences. Principal Valencia says she is hearing that parents would like to know what the year would look like, as well as that families want to know where their children are academically to help support them. Knowing the big goal/long term goal expectation would help families. Sarah Monley asks how many scholars are in ELOP? Principal Valencia shares that 175 students, and about 100 families are part of ELOP group. Sarah Monley asks if there could be a special support area where parents get feedback about what their students are doing. Principal Valencia shares that ELOP does have monthly themes, and that these are shared with families.</p> <p>School Compact also will be looked at. This might be a good place to include expectations for parent teacher conferences. This document will also be reviewed by ELAC and School Leadership committee.</p> <p>Suggested changes: -Change school loop to current platform. -Should the homework piece be taken out or kept discussion. What homework should be included? Some members feel only reading should be assigned as homework, and others feel that it is being connected to what is going on in the classroom. Perhaps having limited homework.</p> <p>Additional Discussion: Tito De La Torre asks about which schools in the district are Title 1. Principal Valencia shares that most of them. Tito De la Torre asks how many schools are dual immersion schools and how they are doing in terms of academic progress? Principal Valencia shares that each of the DI schools are different. Beamer has strong parent involvement. When we compare our scores with Prairie, they have double the program enrollment. They also have more resources. For example their ELD program has 3 teachers. Principal</p>
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			<p>Valencia shares that there are regressions instead of improving and the question is why? There are a lot of new initiatives that are happening in the classroom. This week teachers are having PLC meetings, and teachers are sharing that they used to do this. Practices that we're working before, need to be brought back. 2017 was the last recognition year. So what was happening at that time that was able to support the scholars? Tito De La Torre asks if former administrators and teachers can be asked about what was being done during those years. Principal Valencia shares that she has learned that the arts was a very big focus. There are more social and emotional needs, and less engagement by students. The culture is what will make the difference. The partnership with PTA will remake the library, and Principal Valencia feels that the library renovation will encourage students to read. Utilize this momentum to bring back Art program to encourage reading. Irene Difuntorum has invited students to do book reports, and more and more students have been participating in this program. Trying to figure out how to engage them in reading is something Ms.D has been working on. Principal Valencia would like to start at some point of the year a book project from each class where the books are shared with the school community.</p> <p>Principal Valencia shares that every time teachers meet at PLC, teachers ask themselves 4 questions:</p> <ol style="list-style-type: none"> 1) what do students need to be able to do? 2) how do we know they are able to do that? 3) what do we do with the students that have met this? 4) what do we do with the students that have not met this? <p>Principal Valencia shares that intentionality and working together is a must. Sarah Monley asks how we can meet to work on getting data for the SPSA. Meeting for a metrics meeting on Monday, December 11 at 5PM at Dingle library.</p>
<p>9. Adjournment Cierre de junta (1 min.)</p>		<p>Chair</p>	<p style="text-align: center;">Approval of adjournment-- Motion 1: Marisa Garcia Motion 2: Sarah Monley Approved: Unanimous at 6:38PM</p>

Date Posted: _____

Prepared By: Marisa Garcia (signature) _____
(type name)

Date: _____

*All meeting materials available after the meeting. Contact the school office at 530-662-7280 for materials.